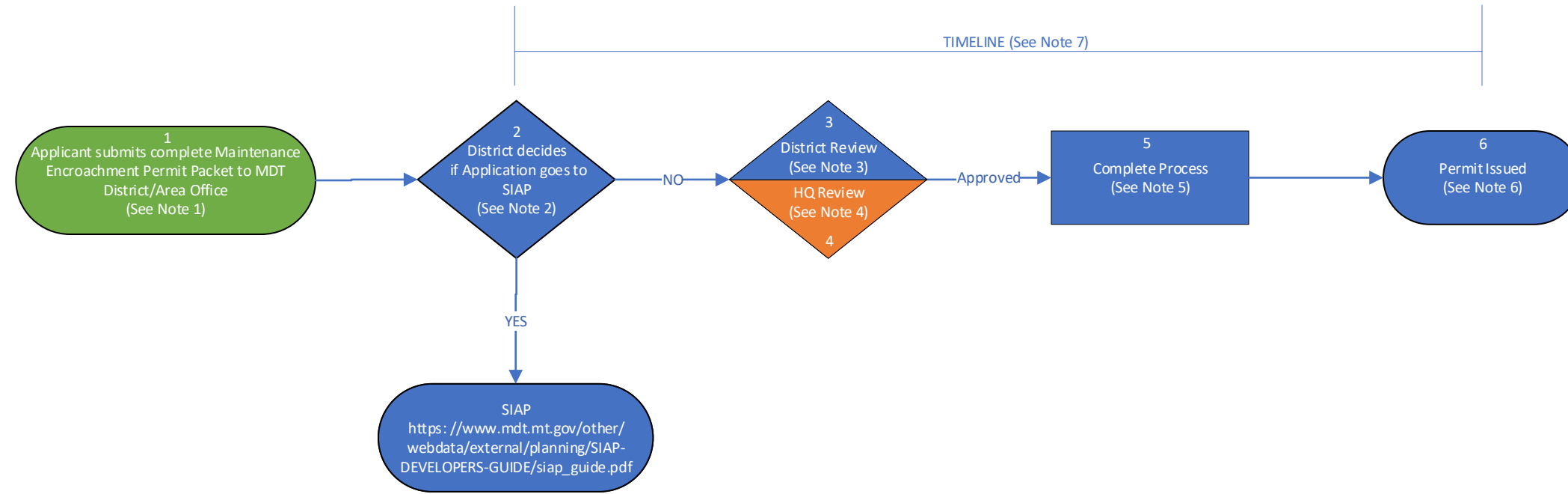
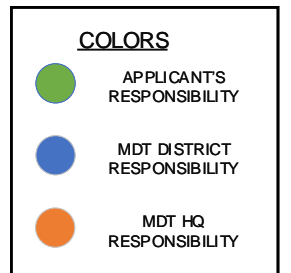


# STANDARD AGREED UPON ENCROACHMENTS



## LEGEND



## Notes:

### 1. Permit applicant is party responsible for work.

Complete permit packet includes:

- Encroachment Permit
- Environmental Checklist
- Plans/Designs
- Traffic Control Plan

### 2. Considerations\*:

- Environmental Checklist:** Environmental services and/or planning signatures are needed if "YES" on environmental checklist.
- Maintenance Agreement:** Determine if an existing agreement (citywide or corridor) is in place, or if a new one is needed.
- Transportation Commission Approval:** Is needed if changing roadway operations or adding structure to the roadway. Timeline for approval is dependent on commissioner meeting schedule. [https://www.mdt.mt.gov/pubinvolve/trans\\_comm/](https://www.mdt.mt.gov/pubinvolve/trans_comm/)

\* The above considerations **MUST** be in place prior to issuing the permit.

### 3. District Review Includes:

- Draft Maintenance Agreement. Local government (city/county) is party responsible to enter into the Maintenance Agreement.
- Review designs/plans.
- Review Traffic Control Plan.

### 4. Forward request to HQ staff for Transportation Commission approval if changing roadway operations or adding structure to the roadway (see note 2c).

### 5. Complete Process:

- Maintenance Agreement executed.
- Designs approved.
- Traffic Control Plan approved
- Transportation Commission approval obtained.

### 6. Permit issued

### 7. Timeline – Depends on quality/completeness of submittal and complexity of proposal